



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD
JOINT FORCE HEADQUARTERS
3650 SAYLORS POND ROAD
FORT DIX, NEW JERSEY 08640-7600

JOINT BULLETIN NO. 7

23 June 2004

**MILITARY SUPPORT TO CIVILIAN AUTHORITY PERSONNEL/EQUIPMENT
REPORTING PROCEDURES**

1. MSCA Task Force Commanders will be required to report equipment and personnel status to the J5/7 monthly. Reports will reflect the current status of task force personnel and equipment and must be prepared and submitted in accordance with (IAW) Military Support to Civilian Authority (MSCA) Plan 2004-2.
2. Additionally, all "AA" sized unit(s) or unit(s) required to submit a Unit Status Report (USR) will be required to validate their equipment and personnel status reports **by task force** at the Quarterly Unit Status Report Workshop. Units will submit their reports to the J5/7 at a separate station during the Quarterly USR Workshop.
3. Enclosed are the equipment and personnel status report formats that are required for future reports. The first report is due to the J5/7 from Task Force Commanders NLT 23 July 2004.
4. Task Force Commanders must validate their status prior to any significant holiday or event. Significant events will be identified via a monthly Warning Order distributed by the J5/7. Task Force Commanders will submit subsequent reports in accordance with those orders.
5. Equipment Status Reports will reflect the number of vehicles or equipment by type that are on hand and the number that are mission capable. Personnel Status Reports will reflect the number of soldiers by duty status (AGR, Technician, State Active Duty, ADSW, Available). The number of soldiers available for State Active Duty should be roughly equivalent to the average IDT attendance for the Task Force.
6. The current MSCA Plan with all applicable reports may be accessed via the Reserve Component Automation System (RCAS) network server. MSCA Plan 2004-2 can be reached by utilizing the following steps:
 - a. Double Click "My Network Places".
 - b. Double Click "NJARNG" network.
 - c. Double Click "Ngnj-34256-nas".
 - d. Double Click "POTO".
 - e. Double Click "Homeland Security".
 - f. Double Click "MSCA Plan 2004-2".

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7. POC is MAJ Robert K. Bryan at (609) 530-7086, E-mail:
Robert.Bryan@nj.ngb.army.mil.

OFFICIAL:

A handwritten signature in black ink, appearing to read 'FRANK R. CARLINI'.

FRANK. R. CARLINI
COL, GS, NJARNG
Joint Chief of Staff

GLENN K. RIETH
Brigadier General, NJARNG
The Adjutant General

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Encl

Daily Strength Report as of: _XXXXXXXX_

TF Command: _____

[illegible]

APPENDIX 3 (EQUIPMENT LIST TF _____) TO ANNEX I (LOGISTICS)												
UNIT	LOCATION	M1009 	M1008 	M998 	M1025 	2½ T 	2½ T BUILT UP 	5T CARGO/ WRECKERS 	HEMTT CARGO 	HEMTT FUELER 	WATER TRAILER 	M1010/M99 7 AMB 
		OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC
<i>TF North</i>	<i>Somerset</i>											
<i>TF South</i>	<i>Atlantic City</i>											
<i>Total:</i>												
TOTALS:												

APPENDIX 3 (EQUIPMENT LIST TF _____) TO ANNEX I (LOGISTICS)												
UNIT	LOCATION	M1074 PLS 	M911 TRUCK 	M747 TRAILER 	TANK & PUMP UNITS 	3KW GEN 	5KW GEN 	10KW GEN 	15KW GEN 	30KW GEN 	LIGHT SETS	GSA VAN 
		OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC	OH/MC
<i>TF North</i>	<i>Somerset</i>											
<i>TF South</i>	<i>Atlantic City</i>											
<i>Total:</i>												
TOTALS:												

APPENDIX 3 (EQUIPMENT LIST TF _____) TO ANNEX I (LOGISTICS)										
UNIT	LOCATION	UH-1 Iroquois		OH-58 Kiowa		UH-60 Blackhawk		M40/42 Filters	Battle Dress Overgarments	Body Armor
										
		OH/MC	# Crews	OH/MC	# Crews	OH/MC	# Crews	OH	OH	OH
<i>TF North</i>	<i>Somerset</i>									
<i>TF South</i>	<i>Atlantic City</i>									
<i>TF Aviation</i>	<i>W. Trenton</i>									
<i>Total:</i>										
TOTALS:										